

HOTEL ASSOCIATION OF NEW YORK CITY, INC.

320 Park Avenue. New York, NY 10022-6838 (212) 754-6700 FAX (212) 754-0243

IMPORTANT

TO:

General Managers – Member Hotels

FROM:

Joseph E. Spinnato

DATE:

October 16, 2014

RE:

HANYC Security Meeting -- EBOLA Discussion

The Hotel Association Security Committee meeting is taking place today, Thursday, October 16, 2014 at 2:30p.m. at the Roosevelt Hotel, 45 East 45th Street at Madison Avenue, New York, N.Y. (Terrace Ballroom-Main Floor).

Emails have been sent by Jimmy Chin, (Chairman – HANYC Security Committee) to all Directors of Security informing them of this meeting.

The EBOLA issue will be the main topic for discussion. A physician from the New York City Department of Health will be present to address this matter.

Please make sure you or a designee attend this important meeting.

Regards,