

## HOTEL ASSOCIATION OF NEW YORK CITY, INC.

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**TO:** General Managers, Directors of Human Resources – Member Hotels

FROM: Vijay Dandapani, Chairman and President Elect

Joseph E. Spinnato, President ()

**RE:** 2017 National Academy Foundation Job Shadow Initiative

**DATE:** December 12, 2016

The 2017 National Academy Foundation Job Shadow Initiative will be held during the months of January 2017, February 2017 and March 2017. This initiative is in conjunction with the National Academy Foundation and the New York City Department of Education — Career Technical Education Department. Businesses, Educators and Communities throughout New York City will be supporting this initiative by providing students with work place job shadowing experiences. Students will be invited into the workplace for a day (usually four-six hours) and paired with a workplace mentor who they will "shadow" throughout the day to learn how the skills they are taught in the classroom can be applied in the business world.

We strongly encourage you to get involved with this worthwhile program. If you are interested in obtaining additional information on this program and/or bringing in students to "shadow" selected hotel mentors, please contact:

Ms. Sharon Fine New York City NAF Industry Coordinator (718) 391-8237 (office) (516) 993-9244 (cell) sfine@schools.nyc.gov

Best regards.

JES/lef