

HOTEL ASSOCIATION OF NEW YORK CITY, INC.

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To: General Managers, Directors of Human Resources – Member Hotels

From: Joseph E. Spinnato

Re: 2014 HANYC Walkathon for Charity Kickoff Rally – Room Change

Date: September 8, 2014

The 2014 HANYC Walkathon for Charity Kickoff Rally, which is scheduled for Sunday, September 14, 2014 at 9 AM at the Roosevelt Hotel, 45 East 45th Street at Madison Avenue, has been moved from the Terrace Ballroom (Main Floor) to the Grand Ballroom (Mezzanine Level). Please inform all those individuals attending the Kickoff Rally accordingly.

Best regards.

JES/lef