

KANE KESSLER, P.C.
1350 Avenue of the Americas
New York, N.Y. 10019
(212) 541-6222
fax (212) 541-9799
Direct dial (212) 519-5154
drothfeld@kanekessler.com

MEMORANDUM

DATE: May 13, 2013

TO: Hotel Association of New York City, Inc.
Labor Relations Members
General Managers, Human Resources Directors and Controllers

FROM: Kane Kessler, P.C.
Labor and Employment Law Department

RE: Union Request for Information (“RFI”) Regarding Housekeeping Inspectors/Floor Supervisors

We understand that Hotels may have received an RFI from the Union seeking information regarding the work assignment and general practices of “Housekeeping Inspectors/Floor Supervisors.” For those Hotels that employ Union Housekeeping Inspectors/Floor Supervisors, the information requested is relevant and should be provided as requested.

For those Hotels that do not employ Union Housekeeping Inspectors/Floor Supervisors, you are not required to provide the Union with the requested information, with the exception of Paragraph #6 of the RFI which provides: “If the Hotel does not have Inspectors/Floor Supervisors, how are rooms checked, and who completes the task.” Hotels that have a non-Union employee check rooms should respond, “Non-bargaining unit employees perform this task.”

As we have advised in the past, the return date listed on the RFI is not self-enforcing.

If you have any questions, please do not hesitate to contact David R. Rothfeld, Judith A. Stoll, Stephen Steinbrecher, Niki J. Franzitta, Lois M. Traub, Alexander Soric or Robert L. Sacks.

cc: Joseph E. Spinnato, Esq.
Geoffrey A. Mills, Chairman