

CONFIDENTIAL ATTORNEY-CLIENT PRIVILEGED MEMORANDUM

DATE: February 13, 2017

TO: Hotel Association of New York City, Inc.
Labor Relations Members
General Managers, Human Resources Directors and Controllers

FROM: Kane Kessler, P.C.
Labor and Employment Law Department

RE: **Union Request for Information Regarding Department Closures and Permanently Laid Off Employees**

We understand that the Union has sent Requests for Information to several hotels that request a list of all department closures in the last 10 years as well as the identities of all individuals that were permanently laid off and the effective date of each such layoff. Please do not respond to the RFI at this time. We are investigating the request and will provide further instruction and advice shortly.

If you have any questions, please do not hesitate to contact David R. Rothfeld, Lois M. Traub, Alexander Soric, Robert L. Sacks, Michael Lydakis, Jennifer Schmalz or Jaclyn Ruocco.

cc: Vijay Dandapani, President and CEO
Herve Houdré, Acting Chairman

This memo is provided for informational purposes only. It is not intended as legal advice and readers should consult counsel to discuss how these matters relate to their individual circumstances.