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MEMORANDUM

DATE: July 5, 2016

TO: Hotel Association of New York City, Inc.

Labor Relations Members

General Managers, Human Resources Directors and Controllers

FROM: Kane Kessler, P.C.

Labor and Employment Law Department

RE: Rescheduled Hotel Association Mediations

This memorandum serves to advise that on Friday, July 29, 2016 and on Friday, August 5, 2016, only those grievances in which the parties have agreed to a resolution **in advance of the mediation hearing** will be scheduled for settlement signings.

Regular mediations shall resume on Friday, August 12, 2016.

Additionally, there will be no mediation hearings on Friday, August 19, 2016. Instead, mediations shall be held on Thursday, August 18, 2016.

If you have any questions, please do not hesitate to contact David R. Rothfeld, Lois M. Traub, Robert L. Sacks, Alexander Soric, Jaclyn Ruocco, Jennifer Schmalz, or Michael C. Lydakis.

cc: Joseph E. Spinnato, Esq. Vijay Dandapani, Chairman