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MEMORANDUM

DATE: November 1, 2016

TO: Hotel Association of New York City, Inc.

Labor Relations Members

General Managers, Human Resources Directors and Controllers

FROM: Kane Kessler, P.C.

Labor and Employment Law Department

RE: Rescheduled Hotel Association Mediations

Regular mediations shall be held this coming Friday, November 4, 2016. Due to upcoming Holidays and other considerations, the mediation schedule for the remainder of 2016 is as follows:

DATE OF MEDIATION HEARINGS	<u>REPLACING</u>
Thursday, November 10, 2016	Friday, November 11, 2016
Thursday, November 17, 2016	Friday, November 18, 2016
No mediation hearings during the week beginning November 21, 2016	
Friday December 2 2016	No change
Friday, December 2, 2016	No change
Friday, December 2, 2016 Friday, December 9, 2016 Friday December 16, 2016	No change No change No change

Additionally, on Friday, December 2, 2016 and on Friday, December 9, 2016, only those grievances in which the parties have agreed to a resolution <u>in advance of the mediation hearing</u> will be scheduled for settlement signings.

Regular mediations shall resume on Friday, January 6, 2017.

If you have any questions, please do not hesitate to contact David R. Rothfeld, Lois M. Traub, Robert L. Sacks, Alexander Soric, Jaclyn Ruocco, Jennifer Schmalz, or Michael C. Lydakis.

cc: Joseph E. Spinnato, Esq. Vijay Dandapani, Chairman