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**MEMORANDUM**

**DATE:** June 12, 2015

**TO:** Hotel Association of New York City, Inc.  
Labor Relations Members  
General Managers, Human Resources Directors and Controllers

**FROM:** Kane Kessler, P.C.  
Labor and Employment Law Department

**RE:** **NOTICE OF MEETING ROOM CHANGE:**  
**Human Resources Directors Meeting, June 15**

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We have scheduled a Human Resources Directors Meeting for **Monday, June 15, 2015 at 2:30 p.m.** **The Room location at the New York Palace have been changed as follows:**

**New York Palace Hotel, 455 Madison Avenue, Rooms Kennedy I and II.**

At the meeting, we will discuss the 2015 Memorandum of Understanding, hiring issues, and other matters of interest.

We look forward to seeing you at the meeting.

cc: Joseph E. Spinnato, Esq.  
Vijay Dandapani, Chairman