




# HOTEL ASSOCIATION OF NEW YORK CITY, INC.

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TO: General Managers, Directors of Human Resources – Member Hotels

FROM: Joseph E. Spinnato 

RE: 2015 Academy of Hospitality & Tourism Summer Internship Program

DATE: March 2, 2015

The Academy of Hospitality & Tourism is a four year program designed to introduce high school students to the Hospitality & Tourism Industry. This program is funded by the New York City Department of Education in partnership with Hospitality & Tourism organizations throughout New York City. Presently the program, with over 1,000 students enrolled, is in place (from the 9<sup>th</sup> grade through the 12<sup>th</sup> grade level) at the following eight New York City High Schools:

1. Academy of Hospitality & Tourism High School at Erasmus (Brooklyn)
2. Grover Cleveland High School (Queens)
3. High School for Enterprise, Business & Technology (Brooklyn)
4. High School for Hospitality Management (Manhattan)
5. Jacqueline Kennedy Onassis High School for International Careers (Manhattan)
6. New Utrecht High School (Brooklyn)
7. Port Richmond High School (Staten Island)
8. Richmond Hill High School (Queens)

The Academy of Hospitality & Tourism is looking to establish 2015 summer internships for its students (see attached information). These internships would be for a six to eight week period during the months of July 2015 and August 2015. The students should be paid at the prevailing minimum wage by your hotel. If you are interested in becoming involved with this highly worthwhile program, please fill out the attached form and return it at your earliest convenience. The Academy will then arrange for a student interview. All students are prescreened and have Microsoft Office skills. If you have any questions pertaining to the 2015 Academy of Hospitality & Tourism Summer Internship Program, please contact Tara Bellevue, Director of New York City Academies at (212) 391-8237 (work), (347) 813-1183 (cell) or by emailing [tbellevue@nycacademies.org](mailto:tbellevue@nycacademies.org).

Best regards.

JES/lef